

Group name

COVID-19 risk assessment for:

Rehearsal day and time

Rehearsal venue

Priority area	Transmission risk
Turn away anyone who should be self-isolating	

Aerosol, droplet, surface

Aerosol, droplet, surface

Aerosol, droplet, surface

Aerosol, droplet, surface

Aerosol, droplet, surface

Provide adequate ventilation

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Aerosol

Clean more often

Surface

Surface

Surface

Surface

Surface

Surface

Surface

Surface

Enable people to check in at your venue

Aerosol, droplet, surface
Aerosol, droplet, surface

Communicate and train

Aerosol, droplet, surface
Aerosol, droplet, surface
Aerosol, droplet, surface
Aerosol, droplet, surface

Social distancing / flow of people

Droplet
Droplet
Droplet
Droplet
Droplet
Droplet
Droplet

Singing

Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet
Aerosol, droplet

Refreshments

Surface
Surface
Surface
Surface
Surface
Surface

Fleet Choral Society
Choral Society Weekly rehearsals
Tuesdays 8 pm
All Saints School

Possible mitigations and actions

Ask Member to do their own health assessment and stay away if:

- they have symptoms / feel unwell
- tested positive (PCR or Lateral flow)
- have been told to self isolate
- someone they have close contact with has tested positive
- are quarantining after a visit abroad

Encourage use of lateral flow tests

Encourage members to think about transport

Encourage vaccine take up

Someone becomes unwell at rehearsal (e.g. at a full day event):

- Person goes home and follows NHS procedures
- Anyone who had close contact goes home and follows NHS procedures
- Person with symptoms informs committee / close contacts of test results
- If positive inform wider attendees and venue

Rehearsal takes place outdoors

Doors and windows kept open as much as possible

Fans in corners of room

Use CO2 monitors to check ventilation quality

If CO2 above 1500ppm:

- take a break (everyone leaves the room)
- ventilate the room
- use face coverings

Room ventilated before rehearsals and during breaks

Regular breaks (every 30 minutes)

Overall length of rehearsal reduced

Use face coverings if desired

HEPA filters

Venue cleaned before rehearsal / after last use

Hand soap / hand sanitiser provided

Regular Hand washing / sanitising encouraged

Toilets and common touch points cleaned regularly

Hand sanitiser provided at common touch points (e.g. doors, shared kitchen)

Members bring their own equipment (music stands, mics, sheet music, rosin, valve oil, wax, mutes, etc.)

No sharing of equipment where possible - hand sanitiser provided where unavoidable

Rubbish bins regularly emptied

Venue providing relevant Test and Trace information and check-in
Register of attendees kept - informed if positive case reported

Risk assessment available online for all stakeholders to see
1 pager / simple instructions / expected behaviours sent to all members
Posters at venue reminding of procedures (e.g. wash hands, social distancing, one way systems)
Verbal reminders at rehearsals

2m social distancing at all times
2m social distancing whilst rehearsing
1m social distancing at all times
1m social distancing whilst rehearsing only
No social distancing but members ask to respect each other space
No more than X people in kitchen/cloakroom, corridor, toilets at a time
One way and queuing systems at pinch points - e.g. entrance/exit, toilets, kitchen

Rehearsal takes place outdoors
Singers limit volume
Microphones used
Space well ventilated
2m / 1m distancing
Stand side by side
Position singers facing away from or at least 2m from musicians and/or music director/conductor
Face coverings worn when singing
Regular breaks

No refreshments provided
Participants bring their own
Follow venue protocols around kitchen use / refreshments provisions
Disposable / single use crockery
Pre packed / individual refreshments provided
All items cleaned in dishwasher

Responsible	Relevance

All Members

Keep

All Members

Review

All Members

Keep

All Members

Keep

All Members

Keep

Keyholder

Discard

Review

Discard

Discard

Keyholder

Discard

Keep

Committee

Review

Committee

Review

Committee

Review

Discard

Committee

Keep

Committee

Keep

All Members

Keep

Keyholder

Keep

Keyholder

Keep

Discard

Discard

Discard



Section Leaders Keep



Committee Keep
Committee Keep
Committee Review
Committee Keep



Committee Review
Committee Review
All Members Keep
All Members Keep
Committee Review
Committee Review
Discard



Discard
Discard
Discard
Keep
Keep
Discard
Keep
Discard
Keep



Committee Review
All Members Keep
Discard
Discard
Discard
Discard

Other relevant notes

[NHS procedures and Close contact definition](#)

[Order LFT England](#)

[Northern Ireland](#)

[Scotland](#)

[Wales](#)

[NHS procedures and Close contact definition](#)

[CIBSE guide technical guidance](#)

[HSE guide on using CO2 monitors to identify poorly ventilated spaces](#)

[HSE general guidance on ventilation](#)

[Discount on Sing Safe face masks](#)



[Making Music template posters](#)

